

**Report to the Chief Officer (Highways and Transportation)**

**Date: 14 March 2017**

**Subject: Parking Price Review 2017**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): City & Hunslet, Hyde Park and Woodhouse	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. The prices for parking in Council operated spaces in Leeds are reviewed annually to ensure that they continue to meet the needs of the City. This contributes to the Best Council objective of providing a good and efficient transport infrastructure.
2. This review has identified 4 main areas where an increase is appropriate.

**Recommendations**

- 3 The Chief Officer (Highways and Transportation) is requested to :
  - i) note and approve the contents of this report; and
  - ii) instruct the City Solicitor to advertise Notices in the press and on the relevant streets / car parks under the provisions of section 35C and 46A of the Road Traffic Regulation Act 1984 to vary the tariffs for both on street and off street car parks respectively as detailed in paragraph 3.

## 1 Purpose of this report

To seek authority to implement some amendments to parking tariffs in Council operated parking spaces.

## 2 Background information

2.1 In general usage is high across the estate. It is estimated that patronage has increased by around 4% from the previous year. Within this there are local variations and the intention of this review is to identify these variations and adjust the tariffs accordingly.

2.2 In November 2013 the parking areas were re-organised into 14 separate tariff bands. The review has confirmed that these areas are still appropriate and therefore they will be retained. Due to software capacity it is not possible to have an unlimited number of tariffs.

## 3 Main issues

### 3.1 Evening and Sunday charges

The Council introduced charges for Sundays and Evenings in November 2013. They apply in Leeds City Centre in both on and off street spaces. Evenings are each day 6pm – 10pm. Sunday charges are 10 am – 6pm. From 6pm – 10pm the evening charge applies. Usage is very high and it is often difficult to get a space. Therefore an increase is appropriate as below . The spaces which apply evening and Sunday charges will not be amended so less central spaces will continue to be free.

	Current	Proposed
Evenings 6pm – 10 pm	£2	£3
Sundays up to 4 hours	£1	£2
Sundays over 4 hours	£4	£5

### 3.2 Woodhouse Lane Car Park

The car park is full by 10am on most days and there are problems with congestion and people parking in disabled and electric vehicle spaces as well as pedestrian areas. Therefore an increase is appropriate. The price for Arena events remains at £6.

	<b>2 hrs</b>	<b>3 hrs</b>	<b>4 hrs</b>	<b>6 hrs</b>	<b>12 hrs</b>	<b>14 hrs</b>	<b>24 hrs</b>	<b>7 days</b>	<b>Qtrly</b>
Current	£2	£3	£5	£6	£6.50	£7	£11	£44	£330
Proposed	£2	£4	£6	£6.50	£7	£7.50	£12	£45	£350

### 3.3 Bank Holidays

At the moment most Council spaces are free on bank holidays although a charge is made at Woodhouse Lane and Quarry Hill Car Parks. Other operators do charge and the City centre is increasingly popular as a retail and leisure destination on these days. It is proposed to extend normal daily charges to bank

holidays except Christmas day which will remain free. This will apply in the City centre, other areas are not affected.

### **3.4 Business permits**

The Council provides permits for business users who need to park in residents permit zones. These are only available to businesses who are located within the zones or those who can demonstrate a need to park in these areas, for example health visitors. They are currently £75 a year, this will rise to £80.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The Executive Member for Regeneration, Transport and Planning has been consulted on these proposals.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 An Equality Screening Document has been completed for this proposal and is attached as Appendix 1. The conclusion of the assessment is that there is no impact on Equality, Diversity or Integration. Currently most Council car parks have a number of spaces specifically identified for disabled users. The Council also provides free parking both on and of street for blue badge holders. Both of these measures are unaffected by the proposed price rise.

### **4.3 Council policies and City Priorities**

4.3.1 The proposed changes are in line with the draft supplementary planning document on parking which is part of the budget strategy and has received full Council approval. It contributes to the Best Council objective of providing a good and efficient transport infrastructure.

### **4.4 Resources and value for money**

4.4.1 It is difficult to predict the exact financial impact of the proposed price rise but the expectation is that these changes will produce an increase in revenue.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 The decision to increase the charge is an Administrative Decision that can be made by the Chief Officer under the Scheme of Delegation; the decision is not subject to Call In.

### **4.6 Risk Management**

4.6.1 The main risk is introducing a price regime that is uncompetitive and leads to lower occupancy, representing poor use of the parking asset and increased congestion. The effect of the changes will be closely monitored following its introduction.

## **5 Conclusions**

- 5.1 A review of the prices and tariff bands relating to Council managed spaces in Leeds has been carried out and a number of amendments are appropriate in order to respond to changes in demand.

## **6 Recommendations**

- 6.1 The Chief Officer (Highways and Transportation) is requested to :
- i) note and approve the contents of this report ;
  - ii) instruct the City Solicitor to advertise Notices in the press and on the relevant streets / car parks under the provisions of section 35C and 46A of the Road Traffic Regulation Act 1984 to vary the tariffs for both on street and off street car parks respectively as detailed in paragraph 3.

## **7. Background documents<sup>1</sup>**

- 7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

# APPENDIX 1

## Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Environment and Housing</b>	<b>Service area: Parking Services</b>
<b>Lead person: Mark Jefford</b>	<b>Contact number: ext. 52200</b>

**1. Title:** Parking price review

Is this a:

**Strategy / Policy**
 **Service / Function**
 **Other**

**If other, please specify**

**2. Please provide a brief description of what you are screening**

Review of Council operated parking spaces

**3. Relevance to equality, diversity, cohesion and integration**

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<b>4. Considering the impact on equality, diversity, cohesion and integration</b>
<p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p> <p>Please provide specific details for all three areas below (use the prompts for guidance).</p> <ul style="list-style-type: none"> <li>• <b>How have you considered equality, diversity, cohesion and integration?</b> (<b>think about</b> the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)</li> </ul> <p>The Council provides free parking for an unlimited time for disabled badge holders in all pay parking spaces both on and off street. Therefore they are not affected by price changes. No other issues have been identified.</p>
<ul style="list-style-type: none"> <li>• <b>Key findings</b> (<b>think about</b> any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Actions</b> (<b>think about</b> how you will promote positive impact and remove/ reduce negative impact)</li> </ul>

**5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

**6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Mark Jefford	Parking Manager	1 <sup>st</sup> March 2017

**7. Publishing**

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screenings should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk). For record keeping purposes it will be kept on file (but not published).

<b>Date screening completed</b>	1 <sup>st</sup> March 2017
If relates to a Key Decision - <b>date sent to Corporate Governance</b>	
Any other decision – <b>date sent to Equality Team (equalityteam@leeds.gov.uk)</b>	